

GOVERNMENT OF ASSAM  
OFFICE OF THE PRINCIPAL:: TINSUKIA POLYTECHNIC, MAKUM  
TINSUKIA , ASSAM

E MAIL: [tinsukiapolytechnic@gmail.com](mailto:tinsukiapolytechnic@gmail.com)

Contact no: 9435136399

ORDER

An academic council comprising the following members has been constituted for a period of 2(two) years from the date of publication of this order. The council shall have control over and be responsible for maintenance of standards of Education, teaching and training, inter departmental coordination and shall exercise such other powers and perform other duties imposed upon by the head of the institution.

The committee will prepare the class routine before the commencement of semester, oversee the attendance records of students on monthly basis and issue notices to the students and parents in case of any shortfall of attendance. The council will also review the departmental academic activities regularly.

The academic council will sit at least once in every month and the member Secretary will maintain the minutes of the meetings.

Composition of the committee:

1. Principal, Tinsukia Polytechnic - Chairman
2. Head i/c, Civil, Mech and Mining Engineering – Members
3. Shri Rishiraj Sharma Lecturer Mechanical Engg- Member secretary
4. Shri Hirock jyoti kalita, lecturer Mining Engg – Member
5. Miss Mridusmita Boro, lecturer Civil Engg- Member

No: TSKP/AICTE-1/20/136-143

Copy to:

1. Persons concern for information and necessary action.
2. Institute web site for display.
3. File

Sd/-Principal,  
Tinsukia Polytechnic, Makum  
Dtd. <sup>22</sup>18-03-2021

  
Principal,

Tinsukia Polytechnic, Makum